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| **Operator #:** |  | **Operation Name:** |  | **Date:** |  |
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| 1. Provide information on your storage areas by completing the following table. |
| **Type of Storage** | **Type of Storage Unit/Area****(bins, specific section of warehouse, freezer, etc.)** | **Is storage unit dedicated organic?** |
| Ingredient storage |  | [ ]  YES [ ]  NO |
| Packaging material storage |  | [ ]  YES [ ]  NO |
| In-process storage |  | [ ]  YES [ ]  NO |
| Finished product storage |  | [ ]  YES [ ]  NO |
| Off-site storage |  | [ ]  YES [ ]  NO |
| Other (specify): |  | [ ]  YES [ ]  NO |
| 2. Does your operation utilize any off-site storage (including storage owned by the operation)? [ ]  YES [ ]  NOIf **YES**, provide the name, address, phone number, contact person and type of products stored at off-site facility. Please note if facility is certified and provide certification verification. If not certified, provide an affidavit verifying the exemption. |
| 3. For products stored off-site, are products in sealed temper-evident packaging?  [ ]  YES [ ]  NO [ ]  N/A, not stored off-site |
| 4. If storage units/areas are not dedicated to organic products, what measures are taken to ensure that commingling/contamination of organic products does not occur? |
| 5. If products or ingredients are stored in non-retail containers or storage prior to packaging, what information is included on the container or storage label?[ ]  Lot Number, Shipping ID, or other unique ID to link container to audit trail [ ]  Organic designation and product name[ ]  Other:  |
| 6. Where are cleaning or sanitizing materials stored? Where are oils, paints, lubricants, and pesticides stored? |
| 7. Are organic products clearly identifiable in the storage areas and areas managed in a manner to allow for the identification of lots and to prevent commingling or contamination with prohibited substances? [ ]  YES [ ]  NO |
| 8. If your operation stores product for other entities, does your operation provide reconditioning or repacking services?  [ ]  YES [ ]  NO [ ]  N/A, Don’t store for others If **YES**, provide the name, address, and organic certification agency for all clients for which reconditioning or repacking is performed: |
| 9. If your operation stores product for other entities and third-party reconditioning services are used on-site by clients, please provide the name of the company or companies who provide services along with their organic certification agency.  [ ]  N/A Third-party reconditioning does not occur [ ]  N/A, Don’t store for others  |