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| --- | --- | --- | --- | --- | --- |
| **Operator #:** |  | **Operation Name:** |  | **Date:** |  |
|  |  |  |  |  |  |
| 1. Check all cleaning methods used:[ ]  sweeping [ ]  scraping [ ]  vacuuming [ ]  compressed air[ ]  manual washing [ ]  clean in place (CIP) [ ]  steam cleaning [ ]  sanitizing[ ]  other (specify):  |
| 2. Provide information (as applicable to you operation) on your cleaning program and list all products used. |
| **Area** | **Method of Cleaning** | **Cleaning Equipment Used** | **Brand Names of Products Used**  | **Frequency** | **Is cleaning documented?** |
| Receiving area |  |  |  |  | [ ]  YES [ ]  NO |
| Ingredient storage |  |  |  |  | [ ]  YES [ ]  NO |
| Product transfer |  |  |  |  | [ ]  YES [ ]  NO |
| Production area |  |  |  |  | [ ]  YES [ ]  NO |
| Production equipment |  |  |  |  | [ ]  YES [ ]  NO |
| Packaging area |  |  |  |  | [ ]  YES [ ]  NO |
| Finished product storage |  |  |  |  | [ ]  YES [ ]  NO |
| Loading dock |  |  |  |  | [ ]  YES [ ]  NO |
| Building exterior |  |  |  |  | [ ]  YES [ ]  NO |
| Accidental spills |  |  |  |  | [ ]  YES [ ]  NO |
| Other (specify): |  |  |  |  | [ ]  YES [ ]  NO |
| 3. Do all surfaces that have contact with organic products that will be sold as food product consist of food grade material? [ ]  YES [ ]  NO |
| 4. Describe the measures in place to prevent unintended contamination of organic product with cleaners and sanitizers. |
| 5. If these measures include an intervening rinse, do you test food contact surfaces or rinsate for cleaner/sanitizer residues? [ ]  YES [ ]  NO [ ]  Not applicableIf **YES**, please provide documentation for the testing kit that is used ([ ]  Attached). Also please explain procedures followed to conduct the testing, the specific brand and type of tests used, and how testing is documented:  |
| 6. **OCIA Standards** – Does your operation treat any seed with synthetic seed treatments or handle treated seed? [ ]  YES [ ]  NOIf **YES**, is the seed treatment equipment in the same building as equipment that handles organic products? [ ]  YES [ ]  NOIf **YES**, is any treated seed or seed treatment material handled, bagged, or stored in the same building as organic product? [ ]  YES [ ]  NO |