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| **Operator #:** |  | **Operation Name:** |  | **Date:** |  |
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| 1. What types of barrels/containers (material and capacity) are used for storage? |
| 2. **OCIA Standards** – What is the brix of the syrup in the barrels/containers?  |
| 3. How long is maple syrup stored (be specific as to the length of time for each type of barrel/container)? |
| 4. What information is included on the labels for storage containers?[ ]  Lot Number, Shipping ID, or other unique ID to link container to audit trail [ ]  Organic designation and product name[ ]  Other:  |
| 5. **NOP** - Please explain how label compliance under 205.307 will be maintained. Please including a summary of any SOPs that have been developed, employee training, how the operation will label the shipping containers or ensure the transport/shipping companies are informed of these requirements, what documentation will be maintained with the audit trail to show each shipment was labeled correctly (e.g. if the operation does not complete the labeling, photos of the container for each shipment):***SOPs and other documentation must be available at inspection.*** |
| 6. Do you produce any processed products (candy, butter, etc.)? [ ]  YES [ ]  NOIf **YES**, please list products.      |
| 7. Are any ingredients added to the processed products? [ ]  YES [ ]  NOIf **YES,** please complete and submit an Organic Products Ingredients Sheet for each product and describe the documentation that is maintained to verify the organic status and program of the ingredients and the monitoring practices and procedures to verify suppliers in the supply chain and organic status of agricultural products received. |
| 8. Please provide a brief description of the processing procedure.      |
| 9. Are microwaves used in the processing of maple products? [ ]  YES [ ]  NO |
| 10. Does the processing take place in an area other than the sugarhouse? [ ]  YES [ ]  NOIf **YES**, please describe the location and list all materials used for sanitation and pest control. |