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| **Operator #:** |  | | **Operation Name:** | |  | | | **Date:** |  |
|  |  | |  | |  | | |  |  |
| 1. Please fill out the following table concerning tap distribution. | | | | | | | | | |
| **Diameter at 4’6” (1.4m) Chest Height** | | | | **Number of Taps Per Tree** | | **Tap Depth (bark excluded)** | **Tap Hole Diameter** | | |
| Less than 8” (20 cm) | | | |  | |  |  | | |
| 8” to 15 ¾” (20 to 40 cm) | | | |  | |  |  | | |
| 15 ¾” to 23 ½” (40 to 60 cm) | | | |  | |  |  | | |
| 23 ½” to 31 ½” (60 to 80 cm) | | | |  | |  |  | | |
| \*\* For any trees above 31 ½” (80cm) please list the diameters\*\* | | | | | | | | | |
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| \*\* | | | |  | |  |  | | |
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| \*\* | | | |  | |  |  | | |
| 2. Are your spouts made of food-grade material?  YES  NO | | | | | | | | | |
| 3. Do you double tap?  YES  NO | | | | | | | | | |
| 4. Do you remove the taps at the end of the season?  YES  NO | | | | | | | | | |
| 5. Are any disinfectants/other products used during tapping (in the tap hole and/or on equipment?  YES  NO  If **YES**, please list the products used. Please attach labels for all products used. | | | | | | | | | |
| 6. Are any products used to clean the collection system (buckets, piping, etc.)?  YES  NO  If **YES**, please list the products used in the table below. | | | | | | | | | |
| **When Used** | | **Product Used (type of product and brand name)** | | | | | | | |
| Prior to the season | |  | | | | | | | |
| During the season | |  | | | | | | | |
| At the end of the season | |  | | | | | | | |
| 7. Please indicate the material that the components of the collection system are made from.  Boiler:  Plastic  Aluminum  Galvanized  Other (specify):   With cover  Without cover  Pails or buckets:  Plastic  Aluminum  Galvanized  Other (specify):   With cover  Without cover | | | | | | | | | |
| 8. Are vacuum pumps used in the collection of sap?  YES  NO  If **YES**, how many pump stations do you have?  **OCIA Standards** – If **YES**, what pressure is maintained at the pump?  At the taps? | | | | | | | | | |
| 9. How is the used oil from the pumps recovered? | | | | | | | | | |
| 10. Please indicate the material that the storage tanks for sap are made from:  fiberglass  stainless steel  galvanized  plastic  painted with food-grade paint  other (specify): | | | | | | | | | |
| 11. Are tanks used to transport sap?  YES  NO  If **YES**, what material are the tanks made from? | | | | | | | | | |
| 12. If products are stored in non-retail containers prior to packaging or are shipped in non-retail containers, what information is included on the container’s label?  Lot Number, Shipping ID, or other unique ID to link container to audit trail  Organic designation and product name  Other: | | | | | | | | | |
| 13. Are any products used to clean the storage tanks?  YES  NO  If **YES**, please list the products used in the table below. | | | | | | | | | |
| **When Used** | | **Product Used (type of product and brand name)** | | | | | | | |
| Prior to the season | |  | | | | | | | |
| During the season | |  | | | | | | | |
| At the end of the season | |  | | | | | | | |
| 14. Is sap filtered prior to processing?  YES. **Complete questions 14-16.**  NO. **Skip to question 16.** | | | | | | | | | |
| 15. If yes, what type of filter is used? | | | | | | | | | |
| 16. What products are used to clean the filter? | | | | | | | | | |
| 17. How is the freshness of the sap maintained (indicate the use of any products)? | | | | | | | | | |